

North Central Healthcare Coalition (NCHC)

June 6, 2013

Attendees: Bill Spencer, Syringa Hospital and Ambulance
Mel Johnson, Nez Perce County Emergency Manager
Circe Munson, St. Joseph Regional Medical Center
Charles Craig, Gritman Medical Center
Jesse Shepherd, Clearwater Valley Hospital/St. Mary's Hospital
Angela Porter, Nimiipuu Health
Mindy Shepard, Royal Plaza Retirement Center
Travis Myklebust, Lewiston Fire Dept.
David Reynolds, Moscow Fire Department
Don Gardner, Clearwater County Emergency Management
Sandy Rollins, Latah County Disaster Services
Alan Martinson, Latah County Disaster Services
Molly Terhaar, Idaho County Deputy Clerk of Programs
Jerry Zumalt, Idaho County Disaster Management
Debi Ruppe, Idaho Bureau of Homeland Security
Jamie Johnson, Lewis County Assistant PIO
Dave Hasz, Lewis County Emergency Management
Deb Snyder, American Red Cross
Casey Schooley, Public Health - Idaho North Central District
Ed Marugg, Public Health - Idaho North Central District
Matt Dudley, Public Health - Idaho North Central District
Kayla Moehrle, Public Health - Idaho North Central District
Rachelle Burrup, Public Health - Idaho North Central District

Bill Spencer, Syringa Hospital and Ambulance

- Bill welcomed everyone.
- Roundtable introductions were done.

Updates:

Dave Reynolds, Moscow Ambulance EMS Division Chief: Advisory Committee Update

- Dave reported that the Advisory Committee met in April.
- Anyone who would like to join the Advisory Committee is welcome to join. Contact Dave if you are interested.
- The committee would like to hold a "meet and greet" type of event where potential NCHC members would be invited to participate in the coalition. This would be held sometime in the fall in the evening.
- Continuing education credits will be offered whenever possible during NCHC meetings as an added bonus for attending. Mark the sign-in sheet if you would like to receive a CEU certificate.

NCHC Logo

- The Advisory Committee proposed four logo options. Coalition members voted on and approved the red "NCHC" logo.
- At their last meeting the Advisory Committee suggested creating a link where coalition members could access online NCHC minutes, agendas, and a calendar of events. Public Health created a link which will be sent out to coalition members once the logo is posted.

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Decontamination Survey

- Only eight organizations have completed the survey so far. Circe will send out the survey again. Coalition members were strongly encouraged to complete the survey if they have not already done so.

Interoperable Communications (1 CEU) - Don Gardner, Clearwater County Emergency Manager

- Don explained interoperable communications within our region.
- Wider bandwidth is better than narrow because wider banding carries more energy. This enables the message to be carried around obstacles.
- P25 radios only handle narrow banding.
- An analog signal cannot be received by a digital radio. In order to communicate effectively everyone should be using either analog or digital (one or the other).
- Plain English should be used in a mutual aid event according to the National Incident Management System standards.
- On June 30th the public can send limited text 911 messages.
- Recommendations for improvement are to adopt Tac channels and develop a communications plan for large events.

WebEOC and Hospital Mass Fatality Plans – Kayla Moehrle, Public Health Planner

- The Regional Mass Fatality Plan just went through its second revision.
- A hospital mass fatality plan was developed with Circe's assistance. This document may be added as an attachment to the mortuary operations section of a hospital's plans. The hospital mass fatality plan helps hospitals know what resources are available to them in regards to remains storage, remains removal, and family assistance centers. Kayla will send hospitals an electronic copy of the hospital mass fatality plan.

Memorandums of Understanding (MOUs) – Mel Johnson, Nez Perce County Emergency Manager

- Mel explained that MOU's and MAA are very similar; however, an MAA may be a hand shake whereas an MOU may be an actual document.
- MOUs hold up in court as legal agreements, but not contracts.
- MOUs are developed due to resource limitations, for reimbursement purposes, to educate policy makers, to save time, and to implement regional plans.
- MOUs build capability through resource sharing, defining roles and responsibilities, educating policy-makers, cementing relationships, and identifying gaps.
- The standard components of an MOU include: introduction, purpose/scope, definitions, policy, procedures, maintenance (updates, duration), and signatures (by appropriate legal authority).

Joint Patient Assessment and Tracking System (JPATS) & FY2013 ASPR Grant Timeline – Rachelle Burrup, Public Health ASPR Coordinator

- JPATS is a national system the state is looking at implementing. It is compatible with Hospital Language – 7 which is the standard language for interoperable hospital data systems.
- The next grant cycle (ASPR Allotment XII) begins July 1st. Applications will be sent out then. If an organization is interested in applying for ASPR funds they need to contact Rachelle (rburrup@phd2.idaho.gov) by June 28th. Funds are

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released for spending at the end of December. Spending must be completed before May 31st.

North Central Healthcare Coalition Priorities – Four Year Strategic Plan – Matt Dudley, Public Health Preparedness Program Manager

- Matt presented a draft strategic plan based upon Hospital Preparedness Program capabilities. The plan will be used to highlight specific capabilities/focus areas for each year. The coalition has worked on a majority of the capabilities to some extent. Any items the coalition would like to address within the next four years may also be included in this plan.

**NEXT MEETING OF THE
North Central Healthcare Coalition
Tuesday August 6th ~ 10:00 a.m. to 2:00 p.m.**