

North Central Healthcare Coalition

Day/Time of Meeting: Tuesday, March 5, 2019 9:00am-12:00pm
Measles Response Tabletop Exercise 1:00pm-3:00pm

Location: Public Health – Idaho North Central District Office at 215 10th St. in Lewiston, Idaho

Attendees: see separate sign-in sheet

Topic	Outcomes
Welcome	<ul style="list-style-type: none"> Called to order at 9:05am • Member updates
NCHC exercise reports <ul style="list-style-type: none"> • Sharing for Caring: resource sharing capabilities • Coalition Surge Test: evacuation, surge, transportation capabilities 	<ul style="list-style-type: none"> • The Sharing for Caring improvement plan findings include: <ul style="list-style-type: none"> ▪ assessing capability of WebEOC events to be sent as text messages ▪ improve WebEOC Resource Board entries to clarify how to request the resource from the owner ▪ consider mutual aid process ▪ consider hospital-initiation of the next bridge call drill • Kate also reviewed the Coalition Surge Test from last week. There was a challenge engaging facilities to participate. <ul style="list-style-type: none"> ▪ Jesse Shepherd shared their successful experience at Clearwater Valley Hospital. They had great teamwork and a positive experience reaching out to local partners to find patient placement. ▪ Dean Neufeld emphasized the benefit of this exercise to test real-time emergency evacuation capabilities for coalition coordination. ▪ More outreach will be done before the exercise is repeated in a couple months.
NCHC Plans <ul style="list-style-type: none"> • Review by-laws updates • Review comprehensive coalition preparedness and response plan framework • Response Plan workshop <ul style="list-style-type: none"> ▪ overview of concept of operations ▪ individual organization roles, responsibilities, resources needed ▪ scenario application 	<ul style="list-style-type: none"> • The by-law updates were reviewed. Comments received will be added for a final review and approval at the June Meeting. • The new response components for the NCHC Preparedness and Response Plan were reviewed. • Dean Neufeld led the workshop to better understand each discipline's response roles, as well as to better determine the point at which (and how) the coalition coordination role might be activated. <ul style="list-style-type: none"> ▪ Participants shared their anticipated roles and capability limitations in a gradual-onset (area flood with loss of public works) and a sudden-onset (multi-casualty traffic accident in an evacuation route filled with wildfire smoke) situations. ▪ They identified the types of resources they would need beyond their capabilities, the types and levels (local vs. state or federal) of partners who could provide those, and the probable methods that would be used to request resources from those partners. ▪ The group discussed the capabilities at the coalition response level to coordinate situational awareness within the coalition and coordinate resource requests outside of the area. This included the use of one or more bridge calls to coordinate efforts and maintain situational awareness. ▪ Some new gaps were identified. The findings from the workshop will be used to update the new NCHC Preparedness and Response Plan. Additional outreach will be done with individual disciplines for specific information regarding their roles and responsibilities.

<p>Facility emergency plan activation event and lessons to share</p>	<ul style="list-style-type: none"> • One of the hospitals shared an incident where the back-up generator kicked on as expected during a power outage, but it blew some circuits during the night shift. As a result, their computer system was inoperable, which impacted electronic medical records access. • The staff had to recall paper documentation protocols and recreate patient profiles and medication schedules. Initial reports of the IT repair were grim, but they were able to restore EMR access by the end of the day. • Some key takeaways from the event include doing ICS refreshers with all staff on all shifts, considering how often to print hard copies of patient records, and anticipating the need to address back-up plan failures.
<p>Alternate communications discussion</p> <ul style="list-style-type: none"> • Recap recent internet and cellular service disruption events and effects on the healthcare system • Regional technology capabilities - where they stand now • State Comm capabilities refresher 	<ul style="list-style-type: none"> • Meeting participants shared how the cellular outage last August affected their normal operations. <ul style="list-style-type: none"> ▪ The major finding was the challenge to communicate with on-call staff not at the facility. Most used instant messaging, old pagers, personal cell phones with a different carrier, and radios to compensate. ▪ Communications between facilities/ organizations did not seem to be a challenge, however, there was an interest in discussing this possibility at the next coalition meeting. • Bill Reynolds (Nez Perce County 9-1-1 dispatch) shared information about First Net and Next Gen services for first responders. He also shared the reality of our area being a challenging terrain to provide uninterrupted cellular services, as well as being lower on the priority list than more populated areas. One cellular service provider has stated that outages may become the new normal. • Michele Carreras (Idaho State Comm) gave a refresher on the responsibilities and capabilities of State Comm. They continue to be an important asset to provide conference bridge calls for coordinating complex emergency responses, as well as connecting to several state-level departments needed in an emergency (i.e. Idaho Transportation Department, Environmental Health, etc.)
<p>Wrap-up</p>	<ul style="list-style-type: none"> • Due to increasing conflicts with other meetings, this meeting will likely change to Wednesday or Thursday during the first week of June. • Chair and vice-chair elections will be held at the June coalition meeting.
<p>Measles Response Tabletop Exercise</p> <ul style="list-style-type: none"> • reviewing plans and measures to take for an individual with symptoms of measles, including protective actions for staff and appropriate notifications to partners 	<ul style="list-style-type: none"> • The Public Health – Idaho North Central Staff conducted the exercise with participants from the coalition, as well as clinic personnel and school district staff. • An AAR/IP (After Action Report and Improvement Plan) will be completed and available to the coalition. <p>Adjourned at 2:30pm</p>



NCHC Board
 Bill Spencer, Chairman
 Mike Neelon, Vice-Chairman
Upcoming Meeting Dates
 To be determined June, 2019

