



# Public Health

## Idaho North Central District



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### MINUTES

#### BOARD OF HEALTH MEETING

#### August 20, 2020

#### Nez Perce County Office via ZOOM due to COVID-19

#### Board Members Present:

Mark Frei  
Greg Johnson  
Connie Osborn  
Dr. Jefferson  
Doug Zenner  
Dave McGraw

#### Staff Present:

Carol Moehrle  
Mike Larson  
Rachaell JeanBlanc  
Perri Larson  
Ed Marugg

#### Excused:

Rick Winkel

#### Guests

The August 20, 2020 Board of Health meeting was called to order at 9:00 a.m. by Chairman McGraw.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to and agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting to all for routing and board member review. Individuals may also mail comments to Public Health. Viewing of the meeting may take place live via YouTube. No comments were received for the August 20, 2020 meeting.

Chairman McGraw asked for approval of the July 23, 2020 Board of Health Meeting minutes as mailed.

**MOTION: Greg Johnson moved, and Connie Osborn seconded the motion to approve July Board of Health meeting minutes. Carried unanimously.**

#### FINANCIAL REPORT

##### July FY 2021 Financial Report

Ms. JeanBlanc presented the July financial reports:

As of the July report, we are 8.33% of the way through this fiscal year. July revenue total \$1,191,972 with Year to Date revenue at \$5,011,469. This is 19.15% Actual incoming revenue of the budget for the FY. July Personnel expenses totaled \$259,393 with Year to Date Personnel at \$3,803,863 this is 6.38% of the budgeted amount for the FY. Operating Expenses for July are at \$135,373 with Year to Date at \$859,252 this is 13.61% of the budgeted amount.

**MOTION: Rick Winkel moved, and Doug Zenner seconded the motion to approve the July Financials as presented. Carried unanimously.**

## Write-Off Report

Ms. JeanBlanc presented the July write-off report of \$255. Discussion held.

**MOTION:** **Gregg Johnson moved, and Doug Zenner seconded the motion to approve the July write-off reports as presented. Carried unanimously**

## Board Reports

### Election of Officers

Commissioner Winkel nominated Doug Zenner as Vice-Chair, Chairman Dave McGraw, Commissioner Zenner nominated Greg Johnson as Trustee. Discussion held.

**MOTION:** **Rick Winkel moved, and Connie Osborn seconded the motion to elect Dave McGraw as Chair, Doug Zenner as Vice-Chair and Greg Johnson as Trustee. Carried unanimously.**

## Director's Report

### COVID-19 Updates

Ms. Moehrle provided a situational COVID-19 update. Ms. Moehrle presented and reviewed the data dashboard for District 2 COVID-19 data. Current case count is 417 with 19 deaths. Discussion held.

Ms. Moehrle presented and reviewed the Regional Data Tool for Determining Health Alert Levels for Board of Health review and approval. Ms. Macke reported that, per Board of Health request, the document was made available for public comment via website, social media and email for a two-week period. The document was made available to hospital administrators, school superintendents, legislators within our District, all county elected officials, city administrators along with circulation to the general public receiving input from all. More specifically, we received 51 emails, several were from the same individuals with different email addresses and additional comments. All comments were compiled and shared with the Board of Health on August 11, 2020 and reviewed for consideration in this final version. Discussion held.

**MOTION:** **Doug Zenner moved, and Rick Winkel seconded the motion to approve the Regional Data Tool for Determining Health Alert Levels as presented. Carried unanimously.**

### Staffing Changes

Ms. Moehrle announced that the Environmental Health Director Ed Marugg is retiring from Public Health after 33 years of service. Mr. Marugg acknowledged his retirement and thanked the extraordinary staff and exceptional leadership here at Public Health. The Board of Health thanked Mr. Marugg for his years outstanding service. Discussion held.

**NEXT MEETING:** Thursday, September 24, 2020 the Board of Health meeting will begin at 9:00 a.m. at the Public Health office in Nez Perce County via ZOOM due to COVID-19.

**MEETING ADJOURNED:** 10:15 a.m.



Dave McGraw  
Board Chairman

Attest: 

Carol Moehrle, Director  
Secretary to the Board

Board Minutes approved on September 24, 2020.