



Public Health

Idaho North Central District



Nez Perce County
215 10th Street
Lewiston, ID 83501
(208) 799-3100
Fax (208) 799-0349

Latah County
333 E Palouse River Drive
Moscow, ID 83843
(208) 882-7506
Fax (208) 882-3494

Clearwater County
105 115th Street
Orofino, ID 83544
(208) 476-7850
Fax (208) 476-7494

Idaho County
903 West Main
Grangeville, ID 83530
(208) 983-2842
Fax (208) 983-2845

Lewis County
132 N Hill Street
P O Box 277
Kamiah, ID 83536
(208) 935-2124
Fax (208) 935-0223

MINUTES

BOARD OF HEALTH MEETING

April 23, 2020

Nez Perce County Office via ZOOM due to COVID-19

Board Members Present:

Dave McGraw, Chair
Greg Johnson
Connie Osborn
Dr. Jefferson
Doug Zenner
Mark Frei

Staff Present:

Carol Moehrle
Mike Larson
Rachaell JeanBlanc
Perri Larson
Ed Marugg

Excused:

Rick Winkel

Guests:

Ivar Nelson
Joel Mills
Joe Cladouhos

The April 23, 2020 Board of Health meeting was called to order at 9 a.m. by Chairman McGraw.

Chairman McGraw asked for approval of the March 26, 2020 Board of Health Meeting minutes as mailed

MOTION: Greg Johnson moved and Dr. Jefferson seconded the motion to approve the March Board of Health Meeting. Carried unanimously.

Public Comment

Ivar Nelson inquired about contact tracing. Ms. Moehrle explained that contact tracing is a core disease control measure employed by local and state health department personnel for decades. In contact tracing, public health staff work with a patient to help them recall everyone with whom they have had close contact during the timeframe while they may have been infectious. Staff then contact these exposed individuals or contacts of their potential exposure as rapidly and sensitively as possible. To protect patient privacy, contacts are only informed that they may have been exposed to a patient with the infection. They are not told the identity of the patient who may have exposed them. We provide them with education, information and support to understand their risk, what they should do to separate themselves from others who are not exposed, monitor themselves for illness and the possibility that they could spread the infection to others even if they themselves do not feel ill. Contacts are encouraged to stay home for a designated period of time. The Governor's workgroup and the Department of Health & Welfare are looking at a database to aid Public Health in this effort. Currently we utilize staff and are considering WWAMI students as well as our Medical Reserve Corps. Discussion held.

Latah County Commissioner Tom Lamar inquired about antibody testing. Mr. Larson explained that the CDC is working with other federal agencies to evaluate the performance of commercially manufactured antibody tests that are becoming increasingly available from healthcare providers. We do not know yet if the antibodies that result from the infection with SARS-CoV-2 can protect someone from reinfection with this virus or how long antibodies to the virus will protect someone. Discussion held.

FINANCIAL REPORT

March FY 2020 Financial Report

Ms. JeanBlanc presented the March financial reports:

As of the March report, we are 73.08% of the way through this fiscal year. March revenue total \$304,918 with Year to Date revenue at \$4,424,255. This is 81.12% Actual incoming revenue of the budget for the FY. March Personnel expenses totaled \$256,313 with Year to Date Personnel at \$2,426,527 this is 63.56% of the budgeted amount for the FY. Operating Expenses for March are at \$57,787 with Year to Date at \$558,598 this is 47.62% of the budgeted amount.

MOTION: Doug Zenner moved and Dr. Jefferson seconded the motion to approve the March Financials as presented. Carried unanimously.

Write-Off Report

Ms. JeanBlanc presented the March write-off report of \$93. Discussion held.

MOTION: Mark Frei moved and Greg Johnson seconded the motion to approve the March write-off reports as presented. Carried unanimously

FY21 DRAFT Budget Review

Ms. Moehrle provided the FY2021 DRAFT Budget and reviewed in detail contract revenue, fees, donations, non-contract revenue and expenditures. Ms. Moehrle reported that there will not be a salary increase for staff this year. Chairman Dave McGraw requested the Food License Renewal category be decreased from \$100,000 to \$90,000 due to COVID-19. The Board approved the budget proposal with a 0% increase to be taken to each county commission for presentation; presentations to County Commissioners will begin in May. Latah County Commissioner Dave McGraw will Chair the Budget Hearing. The Budget Hearing will be held May 28th at 9 a.m. at the Nez Perce County office in Lewiston via ZOOM. Discussion held.

MOTION: Mark Frei moved and Doug Zenner seconded the motion to approve the FY21 DRAFT Budget with a 0% increase and a \$10,000 decrease in Food Fee Renewal. Carried unanimously

Director's Report

COVID-19 Updates

Ms. Moehrle provided a situational COVID-19 update with graphed data detailing number of cases and onset for each of the Health Districts. Mr. Larson provided the definition of a probable case, which is symptomatic people that have epidemiologic risk factors or evidence of infection detected through a non-molecular amplification tests (can be a close contact of a known case that develops symptoms) and deceased people whose death certificate lists COVID-19 as contributing to death without laboratory confirmation. Probable cases can be reclassified as a "confirmed case" or as "not a case" if confirmatory laboratory testing is done. Discussion held.

Trustee Update

Ms. Moehrle reported that 2020 IAB will be held via ZOOM.

Board Member Updates

Connie Osborn, Latah County Representative, reported that they have had 4 confirmed cases of COVID-19 and are seeing decreased numbers for both testing and hotline inquiries. Gritman Medical Center continues to test.

Dr. Jefferson reported that the WWAMI students are very interested in aiding with contact tracing as well as telehealth.

Commissioner Frei believes Governor Little should leave the communities to their County Commissioners. Also reporting that 70% of commerce is continuing. Commissioner Frei inquired about interest in drafting a letter to the Governor requesting county control if there is a second wave of COVID-19; Chairman McGraw requested it be added to the next agenda.

Commissioner Johnson reported Lewis County has ordered glass shields for all employee countertops in anticipation of the Governor's reopening.

Commissioner Zenner reported that Nez Perce County is discussing handwashing stations and masks for all employees in the reopening process.

Chairman McGraw reported that restaurants, bars and beauty shops in Latah County are devastated right now. Also voicing concerns regarding the 10,000 college kids that support the Moscow community that did not return after spring break and may not return in the Fall.

Commission Lamar reported, per Chairman McGraw's request, reported that Latah County will be installing glass partitions or sneeze guards throughout the courthouse. Also voicing concerns of a second surge of the virus if reopening is done incorrectly or too quickly.

Environmental Health Update

Mr. Marugg reported that the Public Health Preparedness staff have been working very hard with our partners to supply them with PPE. As of March 20, 2020, we have issued over 6,50 N95 masks to 28 partners. Staff have also been working with DHW and Office of Emergency Management for requests for assistance for more PPE from the Strategic Nation Stockpile coordinating requests and delivery of 7,395 N95s, 39,000 surgical loop masks, 5,700 face shields and 6,300 gowns.

Office Services

Ms. Larson reported that staff are providing WIC services remotely and staff are doing well. We have all staff meetings via teleconference twice a week.

NEXT MEETING: Thursday, May 28, 2020 the Board meeting and Budget Hearing will begin at 9:00 a.m. at the Public Health office in Nez Perce County via ZOOM due to COVID-19.

MEETING ADJOURNED: 10:32 a.m.



Dave McGraw
Board Chairman

Attest: _____



Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on May 28, 2020.