



Public Health

Idaho North Central District



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MINUTES

BOARD OF HEALTH MEETING

February 27, 2020

Nez Perce County Office

Board Members Present:

Dave McGraw, Chair
Greg Johnson
Connie Osborn(TC)
Dr. Jefferson
Doug Zenner
Rick Winkel
Mark Frei

Staff Present:

Carol Moehrle
Mike Larson
Rachaell JeanBlanc
Tara Macke
Ed Marugg
Perri Larson

Excused:

Rick Winkel

Guests:-

The February 27, 2020 Board of Health meeting was called to order at 9 a.m. by Chairman McGraw.

Chairman McGraw asked for approval of the January 23, 2020 Board of Health Meeting minutes as mailed

MOTION: Connie Osborn moved and Doug Zenner seconded the motion to approve the December Board of Health Meeting. Carried unanimously.

FINANCIAL REPORT

January FY 2020 Financial Report

Ms. JeanBlanc presented the January financial reports:

As of the January report, we are 58.33% of the way through this fiscal year. January revenue total \$876,203 with Year to Date revenue at \$3,679,239. This is 69.99% Actual incoming revenue of the budget for the FY. January Personnel expenses totaled \$254,677 with Year to Date Personnel at \$1,913,925 this is 51.48% of the budgeted amount for the FY. Operating Expenses for January are at \$51,784 with Year to Date at \$447,049 this is 35.12% of the budgeted amount.

MOTION: Doug Zenner moved and Dr. Jefferson seconded the motion to approve the January Financials as presented. Carried unanimously.

Write-Off Report

Ms. JeanBlanc presented the January write-off report of \$183. Discussion held.

MOTION: Greg Johnson moved and Doug Zenner seconded the motion to approve the January write-off reports as presented. Carried unanimously

BOARD REPORTS

Board & Administrator Article Review

Commissioner Zenner reviewed the article addressing 'Board assesses operating principles to evaluate health of relationship with administrator', complimenting the Board, Director and administrative staff for their efforts to create and maintain a solid foundation for working together as a team.

Commissioner Zenner also reviewed the differences between policy decisions and management decisions. Discussion held.

Trustee/IAB Updates and Follow-up

Commissioner Zenner reported that the Executive Committee met on February 5th, 2020, while at IAC, and discussed the Director's compensation plan. Tom Dale, PHD3, suggested that the Boards develop a compensation plan to present to the Governor. Elt Hasbrouck, PHD4, reported that Representative Blanksma has HB No. 505 addressing Director compensation. This bill would amend section 39-413 of Idaho Code to provide that compensation for a District Health Director shall be determined by the District Board of Health. The 2020 Annual IAB meeting will be held in Pocatello June 10th and 11th; the Board would like to dovetail these meetings with IAC in the future. Discussion held.

Director's Report

Legislative Updates

JFAC Presentation

Russ Duke, PHD4 Director, presented on behalf of the Public Health Districts. Ms. Moehrle provided and reviewed the Local Public Health District DRAFT Appropriation Bill of \$9,821,300 from the General Fund, \$773,100 from the Idaho Millennium Income Fund, and \$136,500 to be distributed equally for Citizen Review Panels pursuant to Senate Bill No.1341. District 4 will also receive \$105,400 for their 'Improving Health Transformations' initiative. Discussion held.

Ms. Moehrle provided HB No. 499. The Home Visitation appropriation that we had placed in our budget was recommended by the Governor but not funded by the Legislature. One million dollars was placed in Department of Health & Welfare's budget; we are waiting to see the outcome of these monies.

Policy Review

Affirmative Action Policy

Ms. Moehrle presented the Affirmative Action Policy for Board review and approval.

MOTION: Doug Zenner moved and Dr. Jefferson seconded the motion to approve the Affirmative Action Policy as presented. Carried unanimously.

Communication Policy

Ms. Moehrle presented the Communication Policy for Board review and approval.

MOTION: Doug Zenner moved and Greg Johnson seconded the motion to approve the Communication Policy as presented. Carried unanimously.

Dress Code and Conduct Policy

Ms. Moehrle presented the Dress Code and Conduct Policy.

MOTION: Greg Johnson moved and Dr. Jefferson seconded the motion to approve the Dress Code and Conduct Policy as presented. Carried unanimously.

Facility Projects for 2020

Ms. Moehrle presented and reviewed a chart detailing 2020 Building, Maintenance and Upgrades. Security Cameras will be upgraded in Kamiah, Orofino, Grangeville and Moscow. All parking lots need striping. The Kamiah office is in need of shrub removal. Two to three vehicles need to be replaced. Discussion held.

Isolation and Quarantine Orders

Ms. Moehrle reviewed the process for Isolation and Quarantine Orders due to the recent outbreak of Coronavirus. Discussion held.

New and Emergent Issues

None at this time.

Updates

Board Members

Dr. Jefferson reported a new SRCC Clinic Director has been hired to replace Charlotte Ash.

Commissioner Johnson reported that Syringa General Hospital and St. Mary's Hospital are discussing joining ambulance and emergency medical technician services. This may aid in solving billing and staffing issues.

Commissioner Frei reported on current proposed legislation from Idaho County Commission Chairman, Skip Brandt. This legislation would allow people being served by ambulance and EMS in rural areas to form independent taxing districts. This would call for all residents within the district to financially support the services and make decisions about how the districts are governed. Commissioner Frei also reported that he is hearing concerns about 5G networks generating radiation that can damage your health.

Connie Osborn reported that Gritman Hospital is preparing for the novel Coronavirus.

Commissioner McGraw reported Latah County concerns with the property tax freeze.

Environmental Health

Mr. Marugg reported that the Public Health Preparedness Team was planning a tabletop exercise with hospitals staff, public health staff, EMS personnel, clinic staff, emergency management personnel, other healthcare coalition partner agencies and health professionals from our District as well as Tri-State Hospital. This exercise was January 31, 2020. The purpose of the exercise was to review the local healthcare response process of a suspicious case during a global emerging infectious disease outbreak. The timing of the exercise was ideal due to the current novel coronavirus outbreak. Discussion held.

Mr. Marugg reported on a proposed subdivision east of Lewiston in the east orchards area that we have had controversy with the City of Lewiston. The city of Lewiston is upset that PH is not requiring a nutrient-pathogen study for this development, or requiring the development to hook up to City municipal sewer. DEQ has not come up with a definition of what "reasonable access" means, and DEQ has the means to require a nutrient-pathogen study, but will not. Public Health does not have a legal reason or backing to require an NP study by the developer, and without a definition of

reasonable access in the DEQ On-site sewage rules, we have no recourse to require the developer to hook up to city sewer.

Family and Community Health

Mr. Larson reported that we are seeing a spike in influenza, pertussis and RSV.

Mr. Larson reported that the CDC is aggressively responding to the global outbreak of COVID-19 and preparing for the potential of community spread in the United States. While most COVID-19 cases outside of China have been associated with travel to or from China, community spread is being detected in a growing number of countries. The fact that COVID-19 has caused illness, including illness resulting in death, and sustained person-to-person spread is concerning. These factors meet two of the criteria of a pandemic. As community spread is detected in more and more countries, the world moves closer toward meeting the third criteria, worldwide spread of the new virus. The potential public health threat posed by COVID-19 is high, both globally and to the United States. Individual risk is dependent on exposure. To date fifteen cases of COVID-19 have been detected through U.S. public health surveillance. Discussion held.

Office Services

Ms. Larson reported on eWic. This is the new and improved way to shop for WIC foods. eWIC cards have replaced paper checks. They work like debit cards - just swipe and enter a PIN (Personal Identification Number). eWIC cards do not expire. If there are no food benefits loaded, the card is not usable. The goal is to provide the full nutrition benefit to the participant. The staff have trained and implemented this new system in all counties.

HR/PIO

Ms. Macke reported that she is working on the 4th Annual PHAB report; immediately following preparation for reaccreditation will begin. Staff are also working through State of Idaho required training; Respectful Workplace Training and Cybersecurity Training.

NEXT MEETING: Thursday, March 26, 2020 the Board meeting will begin at 9:00 am at the Public Health office in Nez Perce County.

MEETING ADJOURNED: 11:05 a.m.



Dave McGraw
Board Chairman

Attest: 

Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on March 26, 2020.